

RESOLUTION NO 12/2020  
OF THE RECTOR OF THE UNIVERSITY OF SZCZECIN  
dated 29 January 2020

on the determination of an enrolment fee paid by an individual applying for admission to the Doctoral School of the University of Szczecin in the academic year of 2020/2021 and the fee refunding procedure as well as an option for an exemption from the fee payment

Under article 23.1 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws 2018.1668 as amended) it is decided as follows:

**§ 1**

1. An individual applying for acceptance to the Doctoral School of the University of Szczecin is obligated to pay an enrolment fee for the competitive enrolment procedure, related to the acceptance to the first year of study in the academic year of 2020/2021, in the amount of PLN 150.
2. The payment of the fee, referred to in item 1, is a condition for a candidate's proceeding to the next stage of the competitive enrolment procedure.

**§ 2**

1. A candidate must pay the enrolment fee to an individual account number generated automatically in the course of online registration in the Online Candidate Registration system to the Doctoral School of the University of Szczecin, which can be found at the university's website.
2. The fee must be paid through a bank, a post office or other specialized entity.

**§ 3**

1. A candidate must enclose a proof of payment in their account in the Online Candidate Registration system or present the proof of the fee payment forthwith to the Enrolment Board, until the date when registration is closed in the Online Candidate Registration system.
2. A candidate applying for acceptance to the Doctoral School of the University of Szczecin must enclose the proof of the fee payment to the set of submitted documents.
3. The Secretary of the Enrolment Board is obligated to affix a stamp of the Enrolment Board on the original proof of payment presented by a candidate.

**§ 4**

1. The fee, referred to in § 1, covers the costs of the competitive enrolment procedure and it is non-refundable, with the exception when the University of Szczecin withdraws from holding a competitive enrolment procedure in a discipline chosen by a candidate.

2. An application for the refund of an enrolment fee in the academic year of 2020/2021 in a discipline in which the University of Szczecin withdraws from holding a competitive enrolment procedure is to be addressed to the Director of the Doctoral School of the University of Szczecin and be submitted by 30 November 2020.

#### **§ 5**

An application for a refund of an erroneously paid fee, referred to in § 1, are considered by the Rector, in consultation with the head of the Enrolment Board.

#### **§ 6**

1. Children brought up in children's homes are entitled to an exemption from the obligation of paying the enrolment fee, referred to in § 1, on the basis of relevant documents presented to the Enrolment Board.
2. In the case of individuals holding a valid Pole's Card, a possible decision on an exemption from the obligation of the enrolment fee payment, referred to in § 1, can be taken by the Rector.

#### **§ 7**

The fee, referred to in § 1, is required each time a choice is made of a discipline or a choice of interdisciplinary studies at the Doctoral School of the University of Szczecin. A candidate is obligate to precisely match the fees to each individual competitive enrolment procedure.

#### **§ 8.**

This resolution enters into force on the date of its signing.