Annex No. 1 to Resolution No. 1/2024 of the Senate of

the University of Szczecin of 25 January 2024 on determining the recruitment rules, qualification criteria, admission limits and recruitment schedule for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**Qualification criteria applicable to candidates for the Doctoral School US**

**for education starting in the academic year 2024/2025**

**DOCTORAL SCHOOL US**

|  |
| --- |
| **Field Of Study:** Humanities  **Discipline:** Philosophy  **Discipline:** History  **Discipline:** Linguistics  **Discipline:** Literary Studies  **Field Of Study:** Medical and Health Sciences  **Discipline:** Physical Culture Sciences  **Field Of Study:** Social Sciences  **Discipline:** Economics and Finance  **Discipline:** Socio-Economic Geography and Spatial Management  **Discipline:** Political and Administrative Sciences  **Discipline:** Management and Quality Sciences  **Discipline:** Legal Sciences  **Discipline:** Pedagogy  **Discipline:** Psychology  **Discipline:** Sociological Sciences  **Field Of Study:** Exact and Natural Sciences  **Discipline:** Mathematics  **Discipline:** Biological Sciences  **Discipline:** Physical Sciences  **Discipline:** Earth and Environmental Sciences  **Field Of Study:** Theological Sciences  **Discipline:** Theological Sciences  **Interdisciplinary education** |
| **Recruitment to the Doctoral School US is conducted through a competition procedure.**  The basis for qualification is the number of points awarded according to the following scheme:   |  |  |  | | --- | --- | --- | | **No.** | **Qualification criteria** | **Maximum number of points** | | **1** | Grade on the diploma of completion of long-cycle master's degree programme or average grade on diplomas of first- and second-cycle studies. Scoring rules\*\*:   |  |  | | --- | --- | | *Average grade on diplomas of first- and second-cycle studies\** | *Grade on the diploma of completion of long-cycle master's degree programme\** | | below 4,0 – **0 points** | Satisfactory or satisfactory plus – **0 points** | | 4,0-4,49 – **10 points** | good **– 10 points** | | 4,50 – 4,99 – **15 points** | good plus **– 15 points** | | 5,0 – **20** **points** | very good **– 20 points** |   *\*one scoring variant is accepted according to the documents submitted by the Candidate*  *\*\* a candidate demonstrating the highest quality of achievements and being a third-year student of long-cycle studies or having only a first-cycle studies diploma receives the maximum number of points* | 20 | | **2** | Evaluation of a research project\*\*\*   * academic objective – **0-7 points** * research significance to science – **0-10 points** * research plan – **0-5 points** * research methodology – **0-6 points** * bibliography **– 0-2 points** | 30 | | **3** | Evaluation of a research project interview   * knowledge of the discipline in which the Candidate intends to prepare a doctoral dissertation, and of the issues selected by the Candidate – **0-15 points** * quality and substantive value of the presentation – **0-10 points** * motivation to start education at US Doctoral School – **0-5 points** | 30 | | **4** | 1. Documented peer-reviewed scientific publications – **0-10 points** (1 point for a scientific publication if it is not included in the ranked scientific journals of the Ministry of Education and Science [MEiN], in the case of a publication included in the ranked scientific journals of MEiN – 2 or more points. A candidate can submit a maximum of 4 publications). A publication is considered to be a scientific publication in accordance with the Regulation of the Ministry of Science and Higher Education of 22 February 2019 § 9.  * for publication not included in the ranked scientific journals of MEiN – 1 point * for a publication included in the ranked scientific journals of MEiN for 20 points – 2 points * for a publication included in ranked scientific journals of MEiN for 40-70 points – 3 points * for publication included in ranked scientific journals of MEiN for 100 points and more – 5 points  1. Documented participation in the implementation of scientific and research projects or obtaining a research project (1 point for each project) **– 0-4** **points;** Scientific and research project is understood as a project in which scientific research is conducted within the meaning of Article 4(2) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2020, item 85, as amended). The project should be financed by the Ministry of Science and Higher Education, Ministry of Education and Science, National Science Centre, National Centre for Research and Development, Foundation for Polish Science, Polish National Agency for Academic Exchange, Horizon 2020. The candidate should be listed in the project as the executor/main executor. Other scientific and research projects may be considered only if they are assigned a grant/project number by the financing institution, and contain information on the grant amount and written confirmation of the project leader about the Candidate's participation in its implementation; 2. Documented active participation in scientific conferences (confirmation of delivering a paper – 2 points or presentation - poster at the conference – 1 point for each conference with a speech) **– 0-5 points**; 3. Documented completion of postgraduate studies related to the discipline indicated or confirmation of activity in the research club by the club supervisor, indicating the period of activity or obtaining two second-cycle studies diplomas **– 0-1 pt**. | 20 | | **5** | **Total** | **100** |   \*\*\* in the case of an implementation doctorate, the candidate receives the maximum number of points after a positive MEiN decision regarding the evaluation of the research project   1. A candidate who obtained **at least 76 points** in the competition procedure may be admitted to the Doctoral School US. In the case of a candidate whose education at the Doctoral School US is to be financed from funds from external sources, including who has been qualified for the "Implementation Doctorate" program of the Ministry of Science and Higher Education (MEiN) or is implementing the Preludium Bis project, **the minimum number of points is 60**. 2. Based on the results of the competition procedure for candidates admitted within the admission limits for education provided in Polish, a ranking list is created for each discipline. The place on the ranking list is determined by the number of points obtained in the competition procedure (starting from the highest to the lowest number of points). A candidate is accepted according to the order on the ranking list. If candidates obtain the same number of points in the competition procedure in a given discipline, admission to the Doctoral School US is determined by the grade on the diploma, then the grade of the project, and finally the grade from the interview. 3. For candidates admitted within the admission limits for education provided in English, one ranking list covering all disciplines is created. Candidates are admitted according to the order on this ranking list. The place on the ranking list is determined by the number of points obtained in the competition procedure (starting from the highest to the lowest number of points). A candidate is accepted according to the order on the ranking list. If candidates obtain the same number of points in the competition procedure, admission to the Doctoral School US is determined by the grade on the diploma, then the grade of the project, and finally the grade from the interview. 4. In the case of a candidate whose education at the Doctoral School US is to be financed from funds from external sources, including who has been qualified for the "Implementation Doctorate" program of the Ministry of Science and Higher Education (MEiN) or is implementing the Preludium Bis project, no ranking list is created. Based on the minutes from the interview provided by the Chair of the Competition Committee, the Rector, or Vice-Rector responsible for science decides on admission or non-admission to the Doctoral School US. |

Annex No. 1 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**RESERACH PROJECT**

Research project (up to three A4 pages, Time New Roman font, font size – 11, line spacing – 1, margins – 2 cm)

|  |
| --- |
| **Project author**  Name and surname**:** |
| **Project title:** |
| **Field of study:**  **Discipline:** |
| **Proposed doctoral thesis supervisor/assistant supervisor:** |
| **Academic objective** (a scientific problem that is to be solved within the scope of planned research, research hypotheses) |
| **Research significance to science** (the state of scientific knowledge within the scope of the undertaken subject matter, the impact of the research project results on the development of research and the scientific discipline) |
| **Research plan** (a schedule of planned research tasks) |
| **Research methodology (**research procedure, measurement tools and apparatus, methods of analysis and compilation of research results) |
| **Bibliography (max. 10 items)** |

**………………………….**

**legible signature of project’s Author**

Annex No. 2 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**INTERDISCIPLINARY RESEARCH PROJECT**

Research project (up to three A4 pages, Time New Roman font, font size – 11, line spacing – 1, margins – 2 cm)

|  |
| --- |
| **Project author**  Name and surname**:** |
| **Project title:** |
| **Field of study:**  **Leading discipline:**  **Proposed doctoral thesis supervisor:** |
| **Field of study:**  **Secondary discipline:**  **Proposed doctoral thesis supervisor:** |
| **Academic objective** (a scientific problem that is to be solved within the scope of planned research, research hypotheses) |
| **Research significance to science** (the state of scientific knowledge within the scope of the undertaken subject matter, the impact of the research project results on the development of research and the scientific discipline) |
| **Research plan** (a schedule of planned research tasks) |
| **Research methodology (**research procedure, measurement tools and apparatus, methods of analysis and compilation of research results) |
| **Bibliography (max. 10 items)** |

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**legible signature of project’s Author**

Annex No. 3 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**RESEARCH PROJECT**

Research project (up to three A4 pages, Time New Roman font, font size – 11, line spacing – 1, margins – 2 cm)

|  |
| --- |
| **Project author**  Name and surname**:** |
| **Project title:** |
| **Field of study:**  **Discipline:** |
| **Proposed doctoral thesis supervisor/assistant supervisor:** |
| **Academic objective** (a scientific problem that is to be solved within the scope of planned research, research hypotheses) |
| **Research significance to science** (the state of scientific knowledge within the scope of the undertaken subject matter, the impact of the research project results on the development of research and the scientific discipline) |
| **Research plan** (a schedule of planned research tasks) |
| **Research methodology (**research procedure, measurement tools and apparatus, methods of analysis and compilation of research results) |
| **Bibliography (max. 10 items)** |

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**legible signature of project’s Author**

Annex No. 4 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**INTERDISCIPLINARY RESEARCH PROJECT**

Research project (up to three A4 pages, Time New Roman font, font size – 11, line spacing – 1, margins – 2 cm)

|  |
| --- |
| **Project author**  Name and surname**:** |
| **Project title:** |
| **Field of study:**  **Leading discipline:**  **Proposed doctoral thesis supervisor:** |
| **Field of study:**  **Secondary discipline:**  **Proposed doctoral thesis supervisor:** |
| **Academic objective** (a scientific problem that is to be solved within the scope of planned research, research hypotheses) |
| **Research significance to science** (the state of scientific knowledge within the scope of the undertaken subject matter, the impact of the research project results on the development of research and the scientific discipline) |
| **Research plan** (a schedule of planned research tasks) |
| **Research methodology (**research procedure, measurement tools and apparatus, methods of analysis and compilation of research results) |
| **Bibliography (max. 10 items)** |

**………………………….**

**legible signature of project’s Author**

Annex No. 5 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**OPINION OF THE FUTURE SUPERVISOR**

Scientific title, degree, name and surname……………………….

Discipline: ……………………………..

Name of the University:………………………….

I declare that I have read the research project in the field of the discipline: …………………………………… prepared by Mr./Mrs./Miss/Ms. …………………………………., MA entitled: „…………”.

My opinion on the submitted research project is positive.

I declare that I agree to act as a supervisor and that I will provide Mr./Mrs./Miss/Ms. ……………………….., MA with research tools.

Szczecin, dated ……………………… ……………………………..

legible signature of the supervisor

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**DECLARATION OF THE DIRECTOR OF THE INSTITUTE**

**ON PROVIDING RESEARCH TOOLS**

Scientific title, degree, name and surname …………………..

Name of the University:………………………….

I declare that Mr./Mrs./Miss/Ms. …………………….. will be provided with research tools in the scope of access to research instruments, laboratory procedures, use of research programs and devices necessary to conduct the subject matter of the doctoral dissertation.

Szczecin, dated ……………………… ……………………………..

legible signature of the Director of the Institute

Annex No. 6 to the Qualification Criteria applicable

to candidates for the Doctoral School of the University of Szczecin for education starting in the academic year 2024/2025

**OPINION OF FUTURE SUPERVISORS**

Scientific title, degree, name and surname……………………….

Discipline: ……………………………..

Name of the University:………………………….

Scientific title, degree, name and surname……………………….

Discipline: ……………………………..

Name of the University:………………………….

I declare that I have read the interdisciplinary research project in the field of the leading discipline …………………………………… and the secondary discipline …………………………………… prepared by Mr./Mrs./Miss/Ms. …………………………………., MA entitled: „…………”.

My opinion on the submitted research project is positive.

I declare that I agree to act as a supervisor and that I will provide Mr./Mrs./Miss/Ms. ……………………….., MA with research tools in the field of my discipline.

Szczecin, dated ……………………… ……………………………..

legible signature of the supervisor

Szczecin, dated ……………………… ……………………………..

legible signature of the supervisor

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**DECLARATIONS OF DIRECTORS OF INSTITUTES**

**ON PROVIDING RESEARCH TOOLS**

Scientific title, degree, name

Director of the Institute ………….. of the University of Szczecin

I declare that Mr./Mrs./Miss/Ms. …………………….. will be provided with research tools in the scope of access to research instruments, laboratory procedures, use of research programs and devices necessary to conduct the subject matter of the doctoral dissertation.

Szczecin, dated ……………………… ……………………………..

legible signature of the Director of the Institute

Scientific title, degree, name

Director of the Institute ………….. of the University of Szczecin

I declare that Mr./Mrs./Miss/Ms. …………………….. will be provided with research tools in the scope of access to research instruments, laboratory procedures, use of research programs and devices necessary to conduct the subject matter of the doctoral dissertation.

Szczecin, dated ……………………… ……………………………..

legible signature of the Director of the Institute